



STORE & PURCHASE

NETAJI SUBHAS INSTITUTE OF TECHNOLOGY
(Affiliated to University of Delhi)
An Autonomous Institute of Govt. of NCT of Delhi
Azad Hind Fauj Marg, Sector-3, Dwarka, New Delhi-110078
Phone No.+91-11-25099058, Fax No. +91-11-25099022
Website: <http://www.nsit.ac.in>

E-Tender Notice (Short Term)

Tender ID : 2017_NSIT_132817

Tender Enquiry No. : 181(04)/2017-18/Orientation/NSIT
Dated : 11.07.2017
Due Date For Submission : 26.07.2017

Online tenders are invited under Two-Bid systems (Technical & Financial Bid) through e-Procurement from the GST & FSSAI Registered experienced agencies for the Arrangement of Lunch during Orientation Programme 2017 for 1100 persons per day at NSIT for three days i.e. 01.08.2017, 02.08.2017 & 03.08.2017 fulfilling the eligibility criteria.

Name of Work	ARRANGEMENT OF LUNCH FOR ORIENTATION PROGRAMME (2017) FOR THREE DAYS I.E. 01.08.2017, 02.08.2017 AND 03.08.2017 (For 1,100 Persons per day).
Estimated Cost of the Tender	₹ 6,00,000/-
Earnest Money Deposit (EMD)	₹ 30,000/- (refundable)
Date of Release of Tender	11.07.2017 at 06.00 P.M.
Last date and time for downloading of tender	26.07.2016 at 02.00 P.M.
Last date and time for online submission/ uploading of bids	26.07.2017 at 02.00 P.M.
Date and time for opening of Technical bids	26.07.2017 at 02.30 P.M.
Date and time for opening of Financial bids of the technically qualified bidders	27.07.2017 at 11.30 A.M.

Note: To participate in E-tendering process, the bidder has to register with Delhi Govt. portal at <http://govtprocurement.delhi.gov.in>. and can be seen on NSIT Web Portal i.e. www.nsit.ac.in

Sd/-
Assistant Registrar (Store & Purchase)
Netaji Subhas Institute of Technology

Eligibility Criteria:

Earnest Money Deposit:

EMD must be submitted through ECS/RTGS/NEFT mode only. This amount shall be refunded in the event of rejection of the bid or alternatively adjusted in respect of successful bidder as part of Performance Guarantee. **Bank details for Submission of EMD through RTGS/NEFT:**

NSIT EMD A/C No. : 133010029900005
Name of Account Holder : Director NSIT A/c N.G. Plan
Name of the NSIT Bank : Andhra Bank
IFSC Code : ANDB0001330
RTGS Code : 110011034
**Bank Address : NSIT Branch, NSIT Campus, Sector-3,
Dwarka, New Delhi 110078**
Bank Code : 1330

**RTGS Timing : 10:00 AM to 4:00 PM (Monday to Friday)
10:00 AM to 1:00 PM (Saturday)**
**NEFT Timing : 10:00 AM to 6:00 PM (Monday to Friday)
10:00 AM to 12:30 PM (Saturday)**

In case of RTGS/NEFT mode of payment, Bidders must mention their details in the format given below:

Details of Bidder (Applicant)	
Account No.	
Name	<NIT No.> <Name of Goods> <Closing date & time of Tender> <Bidder's Name>
Address	<Bidder's Address>

Bidder must upload the scanned copy of RTGS/NEFT Customer Payment Confirmation along with the Bid & Date of payment (RTGS/NEFT date), before the date and time of closing of the bids clearly visible form failing which tender shall be treated as cancelled.

DOCUMENTS OF TECHNICAL & FINANCIAL BID

A. E- Technical Bid must contain the following Documents which are to be uploaded on e-portal as part of Technical Bid:

1. Scanned Copy of Earnest Money Deposit (EMD) receipt for an amount Rs.30,000/- deposited only through Electronic Funds Transfer (EFT) mode i.e. ECS/RTGS/NEFT
2. Scanned Copy of GST Registration/Provisional Certificate of the bidder.
3. Scanned Copy of Pan Card of the bidder.
4. Self attested copy of Registration Certificate under FSSAI.
5. Acceptance of NIT.

B. Financial bid will contain only BOQ in the prescribed format.

GENERAL TERMS & CONDITIONS

1. The Bidders shall quote rates in Indian currency only.
2. NSIT Authority does not bind itself to accept the lowest or any bid at all.
3. Incomplete or wrong information will disqualify the tender.
4. Revision of rates is not allowed after the bids have been opened.
5. NSIT Authority reserves the right to reject any or all tenders without assigning any reason at any stage and its decision will be final in all cases in respect of acceptance/rejection or any other action to be taken.
6. The items will be served in melamine crockery.
7. **The contract shall be awarded maximum by 28.07.2017. The successful bidder shall make necessary arrangement, so that quality services can be ensured on 01.08.2017 while serving the lunch. The bidders are advised to consider this fact while submitting their bids.**
8. In case of quality of food is found to be inferior, the contractor can be black listed for further services in the Institute.
9. The raw material for the food shall be superior quality.
10. The food shall be prepared and served in highly hygienic conditions.
11. Inspection: The material shall be inspected by the authorized representative of NSIT at the time of Lunch.
12. The food waste shall be finally disposed by the caterer in the dustbins of NSIT as instructed by members of the Committee or their authorized representatives. In case the food waste is found scattered anywhere in the campus, the EMD shall be forfeited absolutely.
13. **Award of Contract:**

The Technical Bids shall be decided strictly as per eligibility criteria and the specifications specified in the description of item/Annexure appended. The contract shall be awarded to the lowest bidder from amongst the Technically Qualified bidders.
14. The food shall be strictly as per the nomenclature & specifications of the contract.
15. The rates shall be inclusive of GST, loading, unloading etc. all complete. Nothing extra shall be paid on any account.
16. Payment shall be made within 30 days through ECS after the successful completion of service.
17. **Consignee: Prof. Vijander Singh, NSIT, Sector-3, Dwarka, New Delhi-110 078.**
18. Any damage to the items during transportation/delivery shall be solely on the contractors account.

19. **Schedule of Payment:** 100% payment shall be made after successful completion of tasks. All the payments to the contractor shall be made invariably through Electronic Fund Transfer (ECS/RTGS/NEFT) into their designated bank accounts. Therefore, the bank account number with the branch code and mandate needs to be submitted necessarily while submitting the bills/invoice by the successful bidders in following format.

Details of Bidder (Applicant)	
Bank Details	<Account No.> <Bank Name> <Bank Address> <IFSC Code> <RTGS/NEFT Code> <Bank Code>
Bidding Details	<NIT No.> <Name of Goods> <Closing date & time of Tender> <Bidder's Name>
Address	<Bidder's Address>

20. Liquidated damages:

In case the vendor fails to complete the work satisfactorily within the stipulated period in NSIT, without prejudice to any other right or remedy available, may recover from the concerned vendor by forfeiting the EMD. (Please refer also para no. 12).

21. Force Majeure:

In the event of either parties being rendered unable by force majeure to perform any obligations required to be performed, then under the agreement, the relative obligation of the vendor effective by such force majeure shall be suspended for the period during which such case lasts.

The terms force majeure as embodied herein shall mean acts of God, War, riot fire, flood sabotage and acts and regulations of Government.

Upon occurrence of such clause and upon its termination, the vendor alleging that he had been rendered unable as aforesaid hereby, shall notify alleged beginning & ending of such occurrence giving full particulars and satisfactory evidence in support of the claims.

Time for performance of relative obligation suspended by the force majeure shall stand extended by the period for which such case lasts.

If progress of work is suspended by force majeure conditions lasting for more than two months, NSIT Authority shall have the option of canceling the contract in whole or part thereof at its discretion.

22. Arbitration:

If any dispute or difference arises between the parties hereto as to the construction, interpretation effect and implication of any provision of the purchase/work order including the right or liabilities or any claim or demand of any vendor against other or in regard to any other matter under these conditions but excluding any matters, decisions or determination or which is explicitly provided for in the work order, such disputes or difference shall be referred to the sole arbitration of Director, NSIT or that of its nominee. A reference to the Arbitration under this clause shall be deemed to be submission with in the meaning of the **Arbitration and conciliation Act, 1996** and the rules framed there under for the time being in force.

The venue of the Arbitration shall be at Delhi.

Each party shall bear and pay his own cost of the arbitration proceedings unless the arbitrator otherwise decides in the award.

The **High Court at Delhi and courts subordinate** to it shall have exclusive jurisdiction in all matters concerning the work order, including any matter arising out of the Arbitration Proceedings or any Award made therein.

23. Indemnity:

The concerned vendor shall always keep NSIT indemnified of any action/damages or other legal proceedings and liabilities that may arise directly or indirectly on NSIT with respect to the systems provided by the concerned vendor to NSIT. Such liability of the concerned vendor shall always survive irrespective of the duration of any agreement made with the concerned vendor.

The vendor will be liable to remove the rejected material immediately if the inspected goods are not satisfactory.

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**NETAJI SUBHAS INSTITUTE OF TECHNOLOGY
AZAD HIND FAUJ MARG: SECTOR-3,
DWARKA, NEW DELHI-110078.**

**DETAILS OF ARRANGEMENT OF LUNCH FOR ORIENTATION
PROGRAMME (2017) FOR THREE DAYS I.E. 01.08.2017, 02.08.2017 AND
03.08.2017 (FOR 1,100 Persons per day.) i.e. 3300 Persons.**

S. NO.	DESCRIPTION OF GOODS (LUNCH)
01	Serving Lunch in buffet consisting of the following. (i) Seasonal Vegetable (ii) Chhole/Rajma/Dal Makhnai (iii) Peas Pulao (iv) Raita (v) Poori (vi) Green Salad (vii) Kheer/Halwa/Sevaiyan (viii) Drinking Water in packed glasses