



# NETAJI SUBHAS INSTITUTE OF TECHNOLOGY

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Dated: 14.10.2016

## NOTICE

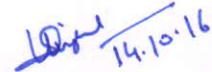
Despite repetitive requests, many students have not updated their CIMS Profile data yet. Hence a final chance is being given to students to update necessary information. All Students are advised to check their CIMS profile and update all mandatory details including front facing formal passport size photograph (Photograph applicable for 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Year Students only) in their CIMS profiles.

All mandatory fields must be filled with correct information. Failing in doing so, admit card print will not be enabled for those students. **As a result, students will not be able to get their Admit cards for End Semester Examinations.**

Also, students must login in their CIMS account, and verify that all registered courses are "Approved". In case courses are not approved yet, they should complete all necessary information in their CIMS profile, and immediately report to CIMS Office, Room no 307, Admin block.

Last date to update profile details and verify registered courses is **3:00 PM, 20<sup>th</sup> October 2016.**

All students are advised to act immediately. Disciplinary action will be initiated as per Institute policy after closing day of **20<sup>th</sup> October 2016.**

  
14.10.16  
Himanshu Singhal  
Sr. System Analyst, CIMS

Copy to:

1. Dean (PG)
2. Dean (UG)
3. DR (Academic)
4. PS to Registrar
5. AR to Director
6. All Institute and Hostel Notice Boards, Institute website