

## **HOSTEL ROOM ALLOTMENT FOR FIRST YEAR GIRL'S STUDENTS**

HOSTEL ALLOTMENT WILL BE DONE UNDER FOLLOWING CATEGORIES:

- (1) DASA, J&K Prime Minister Scholarship, Kashmiri migrant (2) Outside Delhi
- (3) Transfer / Hostel Case (4) NCR /Delhi

- STUDENTS WILL BE ALLOTTED ROOMS AS PER THE SCHEDULE DISPLAYED FROM TIME TO TIME ON INSTITUTE / HOSTEL WEBSITE.
- HOSTEL ROOM ALLOTMENT WILL BE DONE ONLY WHEN THE PROCEDURE GIVEN BELOW IS COMPLETE.

### **SCHEDULE OF HOSTEL ALLOTMENT**

<b>Sr. No.</b>	<b>Category</b>	<b>Dates</b>
1.	<b>DASA, J&amp;K PM Scholarship, Kashmiri Migrant and Outside Delhi</b>	31 <sup>st</sup> July, 1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> August
2.	All other Categories	To be notified later

### **HOSTEL ALLOTMENT GUIDELINES**

1. All students must apply online on the institute website [www.imsnsit.org](http://www.imsnsit.org) latest by **30/7/2017**.
2. Hostel room charges are different for Air-conditioned and Non Air conditioned rooms. Accordingly, the students must be clear about the charges before applying in GH-I/GH-II.

#### **A. GH-I (Non Air-Conditioned Hostel, Triple seater)**

1. GH-I is non air-condition hostel with a capacity of 200 seats.
2. DASA/J&K Prime Minister Scholarship/Outside Delhi category students will be given preference in hostel admission
3. Priority will be decided on the basis of distance from NSIT.

#### **B. GH-II (Air-Conditioned Hostel with only 20 seats for first year, Triple seater)**

1. In first year, first Priority will be given to students admitted under DASA.
2. First year students will be allotted rooms on the basis of their JEE rank.

3. The room allotment of Ist year students will be done on 4<sup>th</sup> August.
4. The students of Ist year who have applied for hostel accommodation for GH-II and could not get hostel accommodation in GH-II will **again have to apply for hostel accommodation in GH-I on 4<sup>th</sup> August.**
5. The room allotment for these students in GH-I will be done on 5<sup>th</sup> August.
6. Applications will once again be invited from all willing girl students in May next year, and allotment will be done as described above.

**C. GH-III (Non-Air-Conditioned Hostel only for M.Tech students, Triple seater)**

1. M. Tech students should contact office of warden GH-III (i.e., Flat no.28, Type-V, NSIT)

**HOSTEL APPLICATION AND ALLOTMENT PROCEDURE**

1. The student will apply ONLINE in their account on the institute website [www.imsnsit.org](http://www.imsnsit.org) for hostel accommodation.
2. After submitting the ONLINE request, the student will take the printout of the Hostel Requisition Form and submit the duly signed FORM in Hostel office along with the supporting documents.
3. Shortlisted eligible applicants will receive an email in their email account (as declared in their Profile on NSIT's Institute Management System) regarding date and time of hostel room allotment. The same will also be put on the notice board.
4. Once the room is allotted, the student will have to deposit the Hostel Fee and Mess Fee within the stipulated time using Credit Card / Debit Card / Net banking/CASH deposit at any branch of State Bank of India in India by generating the e-Challan.
5. The fee payment window will be active for two days. If the student fails to deposit the fees, then her room allotment will be automatically cancelled by the system.

6. The student will have to submit the original Depositor Copy of e-Challans of Hostel Fee and Mess Fee in the hostel office immediately. They should retain a photocopy of this Depositor Copy for their record. The student will then be issued hostel I-card and can take possession of the room.
7. The student must be present in the hostel at the time of room possession. Room once allotted will not be changed.
8. Note: The student will be considered bona-fide resident of the hostel only when she has been issued hostel I-card.

**DOCUMENTS REQUIRED TO BE SUBMITTED ALONG WITH THE  
HOSTEL REQUISITION FORM**

1. Self-attested copy of Confirmation of Provisional Admission in B. E. program at NSIT
2. Self-attested copy of NSIT Admission Fee Slip
3. Five Color Photos (Two Stamp size and Three passport size)
4. Original /Self-attested Photocopy of Parent's I-card (for parent's signature verification).
5. Original/Self-attested copy of Latest Residential Address Proof: Telephone / Electricity Bill / Bank Pass Book (after January 2017).
6. It is mandatory for all students to declare their local guardian and get their form signed by their local guardian.
7. It is mandatory for students to submit a self-attested Photocopy of Local Guardian's I-card (for local guardian's signature verification).
8. It is mandatory for transfer/hostel resident cases to submit proof of Transfer/ Hostel Residence (in school) and Proof of outside Delhi address.
9. Following Hostel and Mess Fee receipts are required.

**A.: Rs.16000-00 (One time at the time of admission) + following per Semester Fee**

**Room Rent per Semester**

Sr. no.			Amount(Rs)	AC electricity charges
1.	B.E. Students	Non-AC Hostel	16000/-	NIL
		**AC Hostel	**19000/-	Rs.5,500/-
2.	M.Tech /TRF	GH-III	17500/-	NIL

\*\*Students residing in air-conditioned hostel will have to deposit Rs.5,500/- (non-refundable) per semester as electricity charges (in addition to room rent).

**B. Rs. 15000/- as Hostel Mess Fee Advance Charges per semester**



Prof. S. P. Singh  
(Chief Warden)

Copy to

1. PS to Director
2. PA to Registrar
3. Chairman Admission Committee-2017
4. IMS Coordinator
5. All Notice Board